



Development Inspection

Subdivision, Short Plats, Site Plans, Drainage Projects and Grading

Department of Community Development

Engineering Services Division

1300 Franklin Street

Vancouver, WA 98660

(360) 397-2375 ext. 4559

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Revised April 17, 2003



DEVELOPMENT INSPECTION

Subdivision, Short Plat, Site Plans, Drainage Projects
and Grading

Application Form

Form DE4100 Revised April 17, 2003

DIN CASE NUMBER:

PROJECT NAME and ENGINEERING NUMBER:

PRELIMINARY PLAN REVIEW CASE NUMBER: PLD-

or PSR-

DESCRIPTION OF PROPOSAL:

Public Improvements: ☐ Yes ☐ No *(If yes, maintenance warranty fees apply)*

SCOPE OF WORK:

☐ Short Plat

☐ Subdivision

☐ Site Plan

☐ PUD

☐ Drainage Project

☐ Short Plat with Grading

☐ Subdivision with Grading

☐ Site Plan with Grading

☐ PUD with Grading

☐ Grading

☐ Site Plan - Commercial

☐ Site Plan -- Mutli-Family

☐ Site Plan -- Industrial

WORK TYPE: ☐ Stormwater

☐ Transportation

PROJECT ADDRESS:

Parcel Number(s):

DEVELOPER INFORMATION:

Address:

E-mail Address:

Phone and Fax:

ENGINEER NAME:

Address:

E-mail Address:

Phone and Fax:

CONTACT INFORMATION:

Address:

E-mail Address:

Phone and Fax:

PROJECT SPECIFICATION:

Proposed Impervious Surface (Sq Feet):

Proposed Number of Lots:

Grading Fill Amount:

Grading Excavation Amount:

Permit Extension:

AUTHORIZATION

The undersigned hereby certifies that this application has been made with the consent of the lawful property owner(s) and that all information submitted with this application is complete and correct. False statements, errors, and/or omissions may be sufficient cause for denial of the application. This application gives consent to the county to enter the properties listed above.

Authorized

Signature: _____ Date: _____



PRECONSTRUCTION REQUIREMENTS DEVELOPMENT INSPECTION

Before starting construction activity you will need to schedule and attend a preconstruction conference with your county inspector.

*The following is a list of **items that must be addressed prior to the preconstruction conference:***

1. Submit completed application form;
2. Pay inspection fees at the Customer Service Center;
3. Provide erosion control certification number and date issued;
4. Provide approved utility permits and traffic control plans;
5. Provide declaration of liability insurance in the amount of \$500,000 naming Clark County as an additional insured;
6. Submit copies of the approved construction plans at the Customer Service Center; and
7. For *SITE PLANS*, have Final Site Plan Approval;

The preconstruction conference will be held at Clark County offices within 5 working days after the applicant's representative makes the request for the conference. Please note that the applicant's representative is responsible for inviting the developer, engineer, contractor and utilities to the preconstruction conference.

Following these requirements will help us serve you better and avoid any unnecessary delays in moving the project into the construction phase.

For general steps in the construction process please refer to the attached flow chart, if you have questions, please call Ron Freer, Lead Inspector at (360) 397-2375 extension 4568.

Thank you for your cooperation!

ENGINEERING SERVICES DEVELOPMENT INSPECTION SUBMITTAL REQUIREMENTS

The following checklist identifies information to be included with the Application. All items with a bold number and underlined space (i.e., **1. ____**), must be submitted before the application will be considered “**Counter Complete**.” All submittals that are determined **not** “Counter Complete” will be **returned** to the applicant for correction. Those submittals determined to be Counter Complete will be routed to Development Inspection for review.

1. ____ APPLICATION FEE - The required fee for inspection shall accompany the application. The check is to be made payable to “Clark County Community Development.”. See attached fee schedule.

2. ____ COPIES OF SUBMITTALS AS FOLLOWS - The submittal package shall include the following:

- ____ **For SITE PLANS** -- 8 copies of plan set shall be submitted
- ____ **For SUBDIVISION** -- 6 copies of plan set shall be submitted
- ____ 1 copy of the final TIR (Technical Information Report)
- ____ 1 reduced copy (8-1/2" X 11" or 11" x 17") of the Roof Drain Infiltration Design, with identifying subdivision/site plans and engineer information

3. ____ COPY OF COMPLETED APPLICATION FORM - The application form shall be completed and original signed in ink by the applicant.

This application was determined to be Counter Complete on ____/____/____

Community Development Specialist _____

Department of Community Development
Engineering Services
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DEVELOPMENT INSPECTION FEE SCHEDULE

Drainage Project

Stormwater	\$ 719
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Short Plat

Stormwater	\$1,789
Transportation	\$1,789
Rural Driveway(s) (Paid with Final Plat application)	\$ 229
Maintenance Warranty Inspection	\$ 759

Site Plan

Transportation and Stormwater	
Less than 1.0 acres of impervious surface	\$1,315 + .0176/s.f.
1.0 acre to 4.99 acres of impervious surface	\$2,631 + .0088/s.f.
5.0 acres and over of impervious surface	\$5,264 + .0033/s.f.
Unoccupied commercial and utility structure	\$ 438
Tenant Improvements	\$ 131
Maintenance Warranty Inspection	\$ 691

Subdivision Review

Transportation	\$3,841 + \$ 34/lot
Transportation (Paid with Preliminary Landuse Application)	\$1,701 + \$ 34/lot
Stormwater	\$1,218 + \$122/lot
Maintenance Warranty Inspection	\$ 759

Grading

100 cy or less – Base Fee	\$ 219
100 to 10,000 cy – Base Fee	\$ 745
over 10,000 cy – Base Fee	\$1,755

Shoreline

Inspection	\$ 241
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TOTAL	\$ _____
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Note: Development Inspection fees shall be paid upon submittal of copies of approved plans prior to pre-construction conference.